

Instructions for Mail with the Clerk Office

U.S. Mail (USPS)

All court correspondence, pleadings, filings, payments, and other materials sent through the United States Postal Service should be mailed to:

Cherokee Tribal Court
Clerk of Court
P.O. Box 1629
Cherokee, NC 28719

FedEx and Other Courier Deliveries

Packages delivered by FedEx or other private carriers may be sent to:

Cherokee Tribal Court
Clerk of Court
137 Seven Clans Lane
Cherokee, NC 28719

Please note that the Clerk's Office is located inside the Cherokee Justice Center. Couriers should be instructed to enter the Justice Center and proceed to the Clerk's Office to complete delivery.

Business Hours:

Monday through Friday, 7:45 a.m. to 4:30 p.m.

Additional Information

- Please include the case number on all filings and correspondence whenever possible.
- Time-sensitive filings should be clearly marked as such.
- If a signature is required for delivery, please ensure the carrier understands that the package must be delivered directly to the Clerk's Office.
- Attorneys with questions regarding filings or deliveries should contact the Clerk's Office before sending materials. The phone number is (828) 359-1068.
- Deliveries attempted outside of normal business hours may be delayed until the next business day.